

## USSA Alpine Officials Certification Guidelines

| SPECIALTY CATEGORY   | PREREQUISITES  | LEVEL 1  | LEVEL 2   | LEVEL 3  | LEVEL 4  | LEVEL 5                                   |
|--|--|--|---|--|--|---|
|  | GETTING STARTED  | ACQUIRE BASIC KNOWLEDGE  | REFINE KNOWLEDGE / SPECIALIZATION   | MASTER COMPETENCIES  | RECOGNIZE SERVICE  | HONORABLE RETIREMENT                      |
| <b>COMPETITION OFFICIAL-CO</b>   | <b>Entry Level</b>   | Attend basic clinic  | Work 10 days as a competition official  | Work additional 10 days in area of specialization                                    | Serve a minimum of 5 outstanding years in area of specialization | Continue USSA membership                  |
|  |  | It is required that those individuals desiring to pursue positions of Start and/or Finish Referee attend a RF Clinic and follow the JA Track | Develop skills needed for position (e.g. gate judge, course prep)   | Demonstrate ability to train and lead others in area of specialization               | Receive favorable recommendation from divisional AO committee    | Move from active to inactive status as CO |
|  |  |  |   | Receive favorable recommendation from 2 level 4 officials                            | Receive approval of National AO committee                        |   |
| <b>TECHNICAL DELEGATE-TD</b>   | Level 1 TC, Level 2 RF OR Level 1 TC, Level 1 CR and Level 2 JA OR Level 1 TC, Level 2 CR and Level 1 JA | Attend level 1 TD clinic (if offered)  | Work 10 days as TD at sanctioned competitions   | Work 10 additional days as TD at ability class events                                | Serve a minimum of 5 outstanding years as a TD                   | Continue USSA membership                  |
|  |  | Serve as candidate under senior TD   | Demonstrate ability to lead   | Demonstrate ability to build consensus   | Receive favorable nomination by divisional AO committee          | Move from active to inactive status as TD |
|  | Proven leadership ability  | Receive favorable written recommendation from supervising TD   | Conduct administrative controls e.g. check homologations, TD RF and timing reports, technical course data | Show ability to make sound judgments in expected and unexpected situations           | Receive approval of USSA TD WG and AO committee                  |   |
|  | Proven skiing ability  | Pass level 1 TD exam   | Conduct technical controls e.g. radios, medical services, timing, course setting and protection           | Prove ability to handle TD responsibilities in professional, accurate manner         |  |   |
|  | Must have 1 nomination and 2 seconds from Level 3 TD's. (Forms available)                                |  | Submit accurate and timely race documentation   | Pass level 3 exam (80%)  |  |   |
|  |  |  | Receive favorable written recommendation from 2 higher level TD's   | Receive favorable recommendation from 2 Level 4 officials or Divisional AO Committee |  |   |
|  |  |  |   | Receive approval of USSA TD WG & AO committees                                       |  |   |
| A TD must attend an update/clinic every two years in order to maintain TD certification. A USSA TD should work as an assigned TD a minimum of two days every season and must work as an assigned TD at least once every two years in order to maintain certification levels. |  |  |   |  |  |   |
| <b>REFEREE-RF</b>  | Attendance at CO Clinic  | Attend Level 1 RF clinic   | Work 10 days as RF at sanctioned competitions   | Work 10 additional days as RF at ability class events                                | Serve a minimum of 5 outstanding years as a RF                   | Continue USSA membership                  |
|  | Recommended Level 1 CR   | Pass level 1 RF exam   | Handle paperwork timely, accurately   | Serve as speed event RF or Asst RF   | Receive favorable recommendation from divisional AO committee    | Move from active to inactive status as RF |
|  | Proven skiing ability  |  | Receive favorable recommendation from 2 higher level supervising officials                                | Receive favorable recommendation from 2 Level 4 officials                            | Receive approval of National AO committee                        |   |
| It is required that Referees attend an update/clinic every two years to maintain Referee certification   |  |  |   |  |  |   |

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|---|---|---------------------------|--|--|---|---|
|   | GETTING STARTED   | ACQUIRE BASIC KNOWLEDGE   | REFINE KNOWLEDGE / SPECIALIZATION  | MASTER COMPETENCIES  | RECOGNIZE SERVICE   | HONORABLE RETIREMENT                      |
| <b>JURY ADVISOR-JA</b><br>(Start/Finish Referee)  | Attendance at CO Clinic   | Attend Level 1 RF clinic  | Work 10 days as JA at sanctioned competitions                              | Work 10 additional days as JA at ability class events                | Serve a minimum of 5 outstanding years as JA                  | Continue USSA membership                  |
|   | Recommended Level 1 CR and Level 1 TC                                     | Pass level 1 RF exam      | Handle paperwork timely, accurately  | Serve as speed event Jury Advisor                                    | Receive favorable recommendation from divisional AO committee | Move from active to inactive status as JA |
|   |   |                           | Receive favorable recommendation from 2 higher level supervising officials | Receive favorable recommendation from 2 Level 4 officials            | Receive approval of National AO committee                     |   |
| It is required that JA's attend an update/clinic every two years to maintain JA certification.  |   |                           |  |  |   |   |
| <b>CHIEF OF RACE-CR</b>   | Attendance at CO clinic   | Attend Level 1 CR clinic  | Work 10 days as a CR at sanctioned competitions                            | Work 10 additional days as CR at ability class events                | Serve a minimum of 5 outstanding years as CR                  | Continue USSA membership                  |
|   | Good organizational & leadership skills                                   | Pass Level 1 CR test      | Learn skills to be productive jury member                                  | Demonstrate ability to make sound decisions in variety of situations | Receive favorable recommendation from divisional AO committee | Move from active to inactive status as CR |
|   | Proven skiing ability   |                           | Learn skills to be effective leader of race committee                      | Demonstrate ability to lead others effectively                       | Receive approval of National AO committee                     |   |
|   | Proven leadership ability   |                           | Serve as CR for different levels of competition                            | Show the ability to delegate responsibilities                        |   |   |
|   |   |                           | Attend Level 1 RF clinic and pass Level 1 RF exam                          | Receive favorable recommendation from 2 Level 4 officials            |   |   |
|   |   |                           | Receive favorable recommendation from 2 higher level supervising officials |  |   |   |
| It is required that CRs attend an update/clinic every two years to maintain CR certification-Strongly Encouraged 2009-2010; Mandatory 2010-2011                 |   |                           |  |  |   |   |
| <b>CHIEF OF COURSE-CC</b>   | Attendance at CO clinic   | *Attend level 1 CC Clinic | Work 10 days as a CC at sanctioned competitions                            | Work additional 10 days as CC at ability class events                | Serve a minimum of 5 outstanding years as a CC                | Continue USSA membership                  |
|   | Proven knowledge of local snow conditions and terrain                     | *Pass level 1 CC exam     | Learn different snow prep techniques                                       | Demonstrate ability to work cooperatively with jury                  | Receive favorable recommendation from divisional AO committee | Move from active to inactive status as CC |
|   | Good organizational & leadership skills                                   |                           | Become knowledgeable of snow prep chemicals                                | Demonstrate knowledge regarding protection issues                    | Receive approval of National AO committee                     |   |
|   | Able to meet physical demands of job                                      |                           | Learn to install various protection devices in appropriate locations       | Demonstrate effective snow and course prep                           |   |   |
|   | Proven skiing ability   |                           | Receive favorable recommendation from 2 higher level supervising officials | Receive favorable recommendation from 2 Level 4 officials            |   |   |
|   | *Receive favorable written recommendation from L3 or higher RF, CC or TD. |                           |  |  |   |   |
| *Strongly Encouraged 2009-2010; Mandatory beginning 2010-2011.<br>It is required that CCs attend an update/clinic every two years to maintain CC certification. |   |                           |  |  |   |   |

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|--|--|---|--|--|---|---|
|  | GETTING STARTED                                    | ACQUIRE BASIC KNOWLEDGE   | REFINE KNOWLEDGE / SPECIALIZATION  | MASTER COMPETENCIES  | RECOGNIZE SERVICE   | HONORABLE RETIREMENT                      |
| <b>TIMING and CALCULATIONS-TC</b>  | Attendance at CO clinic                            | Attend introductory TC clinic   | Work 10 days in various TC positions at sanctioned competitions                              | Work 10 additional days in TC positions at ability class events                      | Serve a minimum of 5 outstanding years as a TC official       | Continue USSA membership                  |
|  | Aptitude for math/numbers                          | Pass Level 1 TC exam  | Learn and understand electric timing equipment   | Demonstrate good management skills under varying conditions                          | Receive favorable recommendation from divisional AO committee | Move from active to inactive status as TC |
|  | Computer skills to operate timing/scoring programs |   | Calculate EET's accurately & prepare Timing Technical Report and Report by the Referee forms | Handle all calculations accurately/confidently                                       | Receive approval of National AO committee                     |   |
|  |  |   | Demonstrate ability to instruct/run manual timing crew                                       | Serve as Chief of TC under supervision of senior TC                                  |   |   |
|  |  |   | Receive favorable recommendation by 2 higher level supervising TC officials                  | Receive favorable recommendation from the same senior TC to qualify for Exam         |   |   |
|  |  |   | RECOMMENDED: Skiing ability to access/ descend race course                                   | REQUIRED: Skiing ability to access/ descend race course                              |   |   |
|  |  |   |  | Pass Level 3 advanced TC exam (75%)  |   |   |
| It is required that TCs attend an update/clinic every two years to maintain TC certification.  |  |   |  |  |   |   |
| <b>RACE ADMINISTRATOR-RA</b>   | Attendance at CO clinic                            | Attend Level 1 RA clinic  | Work 10 days in race secretariat at sanctioned competitions                                  | Work additional 10 days in race secretariat at ability class events                  | Serve a minimum of 5 outstanding years as a RA                | Continue USSA membership                  |
|  | Appropriate computer skills                        | Pass Level 1 RA test  | Demonstrate knowledge of race secretariat requirements: entry list, start list, results      | Demonstrate ability to handle all race secretariat functions accurately, competently | Receive favorable recommendation from divisional AO committee | Move from active to inactive status as RA |
|  | Good organizational & leadership skills            |   | Set up for Team Captains Meeting; draw board, attendance, minutes, program, etc.             | Show ability to work well with others in variety of circumstances                    | Receive approval of National AO committee                     |   |
|  |  |   | Produce end-of-race packet including accurate calculation of head tax                        | Demonstrate ability to successfully handle highest Level USSA/FIS races              |   |   |
|  |  |   | Receive favorable recommendation from 2 higher level supervising RA's                        | Receive favorable recommendation from 2 Level 4 officials                            |   |   |
| It is required that RAs attend an update/clinic every two years to maintain RA certification.  |  |   |  |  |   |   |
| <b>DATA MANAGEMENT-DM</b>  | Attendance at CO clinic                            | Attend RA Clinic  | Work 10 days in DM at sanctioned competitions  | Work additional 10 days in DM at ability class events                                | Serve a minimum of 5 outstanding years as a DM                | Continue USSA membership                  |
|  | Appropriate computer skills                        | Attend DM Clinic, if available, or apprentice with upper level DM/RA as divisionally approved | Produce accurate entry list, start list, results   | Demonstrate ability to handle all DM functions accurately, competently               | Demonstrate ability to serve as DM consultant                 | Move from active to inactive status as DM |
|  |  |   |  | Demonstrate ability to successfully handle highest Level USSA/FIS races              | Receive favorable recommendation from divisional AO committee |   |
|  |  |   |  | Demonstrate ability to solve DM problems   |   |   |
|  |  | Receive favorable recommendation from 2 higher level supervising RA's, DM's or TD's           | Receive favorable recommendation from 2 Level 4 officials                                    | Receive approval of National AO committee  |   |   |
| <b>All recommendations must note the date and event upon which the evaluation is based in addition to the official capacity of the individual making the recommendation.</b> |  |   |  |  |   |   |